



EXECUTIVE COMMITTEE LEADER'S FORWARD PLAN

1ST OCTOBER 2009 to 31ST JANUARY 2010
(published as at the 16th September 2009)

This Plan gives details of items on which key decisions are likely to be taken in the coming four months by the Borough Council's

- Executive Committee, or
- Full Council

This Plan gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months.

“Key Decisions” are defined as:

(a) ones which are likely:

- i) to result in any variation to the approved Budget (capital and revenue) and Policy Framework for any service or function which requires the approval of the Council; or**
- ii) to result in expenditure or savings amounting in total to £50,000 or more.**

(The above shall not apply in those cases where the Council or the Executive Committee have delegated authority to Officers to make decisions resulting in expenditure amounting to £50,000 or more under the terms of the delegation); OR

(b) ones which are likely to be significant in terms of their effects on a community or communities living or working in an area comprising one or more wards in the area of the Council even where there may not be any financial implications.

(In considering whether a decision is likely to be significant, the decision-maker will need to consider the strategic nature of the decision and whether the outcome will have an impact, for better or worse, on the amenity of the community or quality of the service provided by the Council to significant number of people living or working in the locality affected).

The Forward Plan is available for inspection free of charge at the Town Hall, Walter Stranz Square, Redditch, B98 8AH from:

9.00 am to 5.30 pm Mondays to Thursdays; and 9.00 am to 5.00 pm Fridays; or on the Council's website (www.redditchbc.gov.uk).

If you wish, you can see or obtain copies of any documents, detailed in the plan, provided they are not confidential, and be kept informed of any additional supporting documents as they become available. You can also arrange to have copies of additional supporting documents. Please ask the Town Hall receptionist to call one of the Committee Services Team on ext: 3269. There is a charge per side of A4. If you wish to make any representations they should be made in writing addressed to the Officer whose name is given as the contact for the relevant item.

The Executive Committee's meetings are normally held every three weeks at 7 pm on Wednesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. The meeting date scheduled for each item is shown in the right hand column below. If you wish to attend for a particular matter, it is advisable to check with the Committee Services Team on (01527) 64252, ext: 3269 to make sure it is going ahead as planned. If you have any other queries, Committee Services Officers will be happy to advise you.

The full Council meets in accordance with the attached Committee timetable. Meetings commence at 7.00pm.

PART I - ROUTINE ITEMS

In addition to the specific items listed in the attached plan, there may be the following regular items as required::

EXECUTIVE COMMITTEE

- Referrals from O&S Committees / Executive Advisory Panels / Results of Call-in (if any)
- Referrals from Neighbourhood Groups (if any)
- Shared Services Board – Minutes (if any)
- Quarterly – capital programme items
- Quarterly update on asset management
- Land disposals or acquisitions
- Lease renewals
- Virements between cost centres in excess of £1,000
- Irrecoverable debts
- National non-domestic rate relief cases
- Street Naming and Numbering (Exceptions to Policy)

COUNCIL

- Leader's Questions
- Notices of Motion
- Deputations
- Petitions
- Specified Matters Arising on Minutes
- Referrals from Executive Committee /
- Overview and Scrutiny Committees
- Membership of Committees
- Representatives on Outside Bodies
- Reports on Urgent Decisions taken under Standing Order 36

NOTE: Such routine items should, ideally be listed on the Forward Plan in advance, in accordance with normal procedures. They can however, be slotted into a specified date at any stage without being subject to the usual Urgent Business rules if necessary.

PART II – MEETING UPDATE

Subject Matter	Description of Key decision and supporting documents	Officer Contact	Consultation	Decision taker	Date
Delegation to Officers - Enforcement Powers	To seek delegation to Officers of additional powers (and confirmation of existing delegations) Report. Background Papers: none specified.	A Rutt, Development Control Manager Tel: 01527 64252 Extn.3374 ailith.rutt@redditchbc.gov.uk	Relevant Officers.	Executive Council	1 Jul 2009 14 Sep 2009
Insurance Premium Savings - Consortium Tender	To advise Members of the outcome of the consortium tendering exercise and seek approval to the establishment of a risk management fund. Background Papers: none specified.	T Kristunas, Head of Financial, Revenues and Benefits Services Tel: 01527 64252 Extn.3295 teresa.kristunas@redditchbc.gov.uk	Relevant Officers.	Executive Council	1 Jul 2009 14 Sep 2009
Church Hill District Centre	To consider the outcome of market testing and selection of way forward. Background Papers: none specified.	R Kindon, Property Services Manager Tel: 01527 54252 Extn. 3303 rob.kindon@redditchbc.gov.uk	Relevant Officers.	Executive Council	12 Aug 2009 14 Sep 2009

Subject Matter	Description of Key decision and supporting documents	Officer Contact	Consultation	Decision taker	Date
Worcestershire Land Drainage Protocol	To approve and adopt the Worcestershire Land Drainage Protocol. Report. Background Papers - none specified.	C Wilson, Operations Manager, Asset Maintenance Tel: 01527 64252 Extn. 3379 clive.wilson@redditchbc.gov.uk	Relevant Officers.	Executive Council	12 Aug 2009 14 Sep 2009
Improvement Works to Unadopted Paved Areas	To seek funding for improvement works to unadopted paved areas for the period 1 April 2009 to 31 March 2012. Background Papers: none specified.	C Wilson, Operations Manager, Asset Maintenance Tel: 01527 64252 Extn. 3379 clive.wilson@redditchbc.gov.uk	Relevant Officers.	Executive Council	12 Aug 2009 14 Sep 2009
Revised Constitutional Model	To note the legislative requirements and adoption of an Action Plan to deliver a Revised Constitutional Model. Background Papers: none specified.	S Mullins, Head of Legal, Democratic & Property Services Tel: 01527 64252 Extn 3210 sue.mullins@redditchbc.gov.uk	General Public.	Executive Council	26 Aug 2009 14 Aug 2009
Older Person's Housing and Support Strategy	To seek approval for the provision of Housing and Support for Older People over the next 20 years. Report. Background Papers: none specified.	L Tompkin, Head of Housing and Community Services Tel: 01527 64252 Extn. 3304 liz.tompkin@redditchbc.gov.uk	Borough Tenants Panel.	Executive Council	26 Aug 2009 14 Sep 2009

Subject Matter	Description of Key decision and supporting documents	Officer Contact	Consultation	Decision taker	Date
Member Role Descriptors	To approve and adopt Member Role Descriptors. Background Papers: none specified.	S Mullins, Head of Legal, Democratic & Property Services Tel: 01527 64252 Extn 3210 sue.mullins@redditchbc.gov.uk	Member Groups.	Executive Council	26 Aug 2009 14 Sep 2009
Affordable Housing Development Preferred Partners	Selection of Registered Social Landlords to be the Council's preferred partners for the development of affordable housing. Background Papers: None specified	M Bough, Housing Policy and Performance Manager Tel: 01527 64252 Extn. 3120 matthew.bough@redditchbc.gov.uk	Relevant Officers.	Executive Council	26 Aug 2009 14 Sep 2009
Complaints Policy - Review	To consider a review of the Council's Complaints Policy. Background Papers: none specified	Jane Smith, Head of Customer & IT Services Tel: 01527 64252 Extn. 3000 jane.smith@redditchbc.gov.uk	Relevant Officers	Executive Council	16 Sep 2009 26 Oct 2009
Arrow Valley Countryside Centre - Installation of Bus Stop	To consider installation of a bus stop on Battens Drive to serve Arrow Valley Country Centre. Background Papers: none specified.	R Cooke, Leisure Services Manager Tel: 01527 64252 Extn. 3248 ray.cooke@redditchbc.gov.uk	Relevant Officers.	Executive Council	16 Sep 2009 26 Oct 2009

Subject Matter	Description of Key decision and supporting documents	Officer Contact	Consultation	Decision taker	Date
Development Opportunities - Dingleside and Ipsley	To advise Members of proposals for joint disposal of adjoining development sites with Worcestershire County Council. Background Papers: none specified.	R Kindon, Property Services Manager Tel: 01527 54252 Extn. 3303 rob.kindon@redditchbc.gov.uk	Relevant Officers.	Executive Council	16 Sep 2009 26 Oct 2009
Business Centre Review - Terms of Reference	To consider Terms of Reference for the Business Centres Review. Background Papers: none specified.	S Mullins, Head of Legal, Democratic and Property Services Tel: 01527 64252 Ext 3210 sue.mullins@redditchbc.gov.uk	Relevant Officers.	Executive Council	16 Sep 2009 26 Oct 2009
Redditch Open Air Market - Regulations 2009/10	To seek approval and adoption of the Open Air Market Regulations 2009/10. Background Papers: none specified.	M Davidson, Operational Support Manager Tel: 01527 64252 Extn. 3605	Relevant Officers.	Executive Council	16 Sep 2009 26 Oct 2009
Redditch Crematorium - Cremator Replacement and Building Upgrades	To advise Members of the requirement for a major infrastructure upgrade to the existing crematorium plant and buildings. Background Papers: Feasibility Study carried out by Goldray Ltd.	I Gregory, Bereavement Services Manager Tel: 01527 62174 ian.gregory@redditchbc.gov.uk		Executive Council	16 Sep 2009 26 Oct 2009

Subject Matter	Description of Key decision and supporting documents	Officer Contact	Consultation	Decision taker	Date
Redditch Town Centre Strategy	To consider approving a Town Centre Strategy. Report. Background Papers: none specified.	R Bamford, Acting Head of Planning and Building Control Tel: 01527 64252 Extn. 3219 ruth.bamford@redditchbc.gov.uk	Relevant Officers.	Executive Council	16 Sep 2009 26 Oct 2009
Prudential Indicators	To advise Members of the actual indicators for 2008/09 and to review the Prudential Indicators for the 2009/10 financial year. Background Papers: none specified.	T Kristunas, Head of Financial, Revenues and Benefits Services Tel: 01527 64252 Extn.3295 teresa.kristunas@redditchbc.gov.uk	Relevant Officers.	Executive Council	16 Sep 2009 26 Oct 2009
Shared Services Business Case - CCTV / Lifeline	To present the Business Case for a Shared Service. Background Papers: none specified	J Smith, Director of Housing, Leisure and Customer Services Tel: 01527 64252 Extn. 3176 jackie.smith@redditchbc.gov.uk	Relevant Officers from Redditch Borough Council and Bromsgrove District Council.	Executive Council	16 Sep 2009 26 Oct 2009

Subject Matter	Description of Key decision and supporting documents	Officer Contact	Consultation	Decision taker	Date
Shared Services Business Case – ICT	To present the Business Case for a Shared Service. Background Paper: none specified.	Jane Smith, Head of Customer & IT Services, D Poole, Head of E-Government and Customer Services Tel: 01527 64252 Extn. 3000, Tel: 01527 881248 jane.smith@redditchbc.gov.uk, d.poole@bromsgrove.gov.uk	Relevant Officers.	Executive Council	16 Sep 2009 26 Oct 2009
Decent Homes Capital Programme and Housing Roofing Repairs	To report on the actual expenditure for the Decent Homes Capital Programme and Housing Roofing Repairs. Background Papers: none specified	P Wilkins, Repairs, Capital, Care and Repair Manager Tel: 01527 64252 Extn. 3896 pam.wilkins@redditchbc.gov.uk	Relevant Officers.	Executive Council	16 Sep 2009 26 Oct 2009
Worcestershire Enhanced Two Tier Programme	To update Members on the Worcestershire Enhanced Two Tier (WETT) Programme. Background Papers: none specified.	K Dicks, Chief Executive Tel: 01527 64252 Extn. 3250 kevin.dicks@redditchbc.gov.uk	Relevant Officers.	Executive	16 Sep 2009

Subject Matter	Description of Key decision and supporting documents	Officer Contact	Consultation	Decision taker	Date
Redditch Borough Council Establishment	To consider an up-date on the Council's current establishment and the incidence of vacant posts within individual Directorates. Background Papers: none specified.	T Kristunas, Head of Financial, Revenues and Benefits Services Tel: 01527 64252 Extn.3295 teresa.kristunas@redditchbc.gov.uk	Relevant Officers.	Executive	16 Sep 2009
Quarterly Budget Monitoring	To advise Members of actual performance against the approved budget. Background Papers: none specified	T Kristunas, Head of Financial, Revenues and Benefits Services Tel: 01527 64252 Extn.3295 teresa.kristunas@redditchbc.gov.uk	Relevant Officers.	Executive Council	22 Sep 2009 26 Oct 2009
Benefits Service Improvement Plan - Quarterly Monitoring Report	To advise Members of actual performance during the first quarter on the Improvement Plan. Background Papers: none specified.	T Kristunas, Head of Financial, Revenues and Benefits Services Tel: 01527 64252 Extn.3295 teresa.kristunas@redditchbc.gov.uk	Relevant Officers.	Executive Council	22 Sep 2009 26 Oct 2009
Quarterly Monitoring of Budget Savings	To advise Members of the progress on planned budget savings. Background Papers: none specified.	T Kristunas, Head of Financial, Revenues and Benefits Services Tel: 01527 64252 Extn.3295 teresa.kristunas@redditchbc.gov.uk	Relevant Officers.	Executive Council	22 Sep 2009 26 Oct 2009

PART III- FORMAL START OF THE OCTOBER TO JANUARY 2010 FORWARD PLAN

Subject Matter	Description of Key decision and supporting documents	Officer Contact	Consultation	Decision taker	Date
Joint Municipal Waste Strategy	To seek approval for the adoption of the revised Joint Municipal Waste Management Strategy. Background Papers: none specified.	S Horrobin, Waste Management Manager Tel: 01527 64252 Extn. 3706 sue.horrobin@redditchbc.gov.uk	Relevant Officers	Executive	7 Oct 2009
Energy Strategy	Adoption of the revised Energy Strategy. Background Papers: previous strategy.	R Kindon, Property Services Manager Tel: 01527 54252 Extn. 3303 rob.kindon@redditchbc.gov.uk	Relevant Officers.	Executive Council	7 Oct 2009 26 Oct 2009
Easemore Road - Community House - Options Appraisal	To advise Members of the status of premises and to consider options for its future use. Background Papers: none specified.	R Kindon, Property Services Manager Tel: 01527 54252 Extn. 3303 rob.kindon@redditchbc.gov.uk	Relevant Officers.	Executive Council	7 Oct 2009 26 Oct 2009
Irrecoverable Debts	To seek approval to write irrecoverable debts. Background Papers: personal recovery files (not for publication)	J Braithwaite, Income Recovery Team Leader Tel: 01527 64252 Extn. 3803 judy.braithwaite@redditchbc.gov.uk	Relevant Officers.	Executive Council	7 Oct 2009 26 Oct 2009

Subject Matter	Description of Key decision and supporting documents	Officer Contact	Consultation	Decision taker	Date
Publication of Planning Applications	To endorse and agree to submit the Council's response to the Department of Communities and Local Government consultation on publicising planning applications. Background Papers: none specified.	A Rutt, Development Control Manager Tel: 01527 64252 Extn.3374 ailith.rutt@redditchbc.gov.uk	Relevant Officers.	Executive Council	7 Oct 2009 26 Oct 2009
Increased Permitted Development Rights	To endorse and agree to submit the Council's response to the Department of Communities and Local Government consultation on increasing Permitted Development Rights. Background Papers: none specified.	A Rutt, Development Control Manager Tel: 01527 64252 Extn.3374 ailith.rutt@redditchbc.gov.uk	Relevant Officers.	Executive Council	7 Oct 2009 26 Oct 2009

Subject Matter	Description of Key decision and supporting documents	Officer Contact	Consultation	Decision taker	Date
Planning Application Requirements - National Changes	<p>To endorse and agree to submit the Council's response to the Department of Communities and Local Government consultation on national changes to Planning Application requirements.</p> <p>Background Papers: none specified.</p>	<p>A Rutt, Development Control Manager Tel: 01527 64252 Extn.3374 ailith.rutt@redditchbc.gov.uk</p>	<p>Relevant Officers.</p>	<p>Executive Council</p>	<p>7 Oct 2009 26 Oct 2009</p>
Disabled Facilities Grant and the Lifetime Grant	<p>To report on the actual expenditure and commitment for the Disabled Facilities Grant (2009/10) and the Lifetime Grant (2009/10) provided to enable elderly or disabled home owners in the Borough to live independently.</p> <p>Background Papers: none specified.</p>	<p>P Wilkins, Repairs, Capital, Care and Repair Manager Tel: 01527 64252 Extn. 3896 pam.wilkins@redditchbc.gov.uk</p>	<p>Relevant Officers.</p>	<p>Executive Council</p>	<p>7 Oct 2009 26 Oct 2009</p>

Subject Matter	Description of Key decision and supporting documents	Officer Contact	Consultation	Decision taker	Date
REDI Centre	To consider the REDI Centre lease. Background Papers: none specified.	K Cook, Project Development Manager Tel: 01527 64252 Extn. 3307 kevin.cook@redditchbc.gov.uk	Relevant Officers.	Executive Council	7 Oct 2009 26 Oct 2009
Business Centre Review	Consideration of Business Centre Review and potential options. Background Documents: none specified.	R Kindon, Property Services Manager Tel: 01527 54252 Extn. 3303 rob.kindon@redditchbc.gov.uk	Business Centre tenants, Chamber of Commerce and Small Business Federation (if appropriate).	Executive Council	28 Oct 2009 7 Dec 2009
Dial-a-Ride - Business Case Review	To detail proposals to reduce the operating costs of the service. Background Papers: none specified.	P Mills, Transport & Supplies Manager Tel: 01527 64252 Extn. 3614 paul.mills@redditchbc.gov.uk	Relevant Officers.	Executive Council	28 Oct 2009 7 Dec 2009
Feasibility Study - Garden Waste Collection	To consider proposals for the introduction of a chargeable garden waste collection service. Background Papers: none specified.	S Horrobin, Waste Management Manager Tel: 01527 64252 Extn. 3706 sue.horrobin@redditchbc.gov.uk	Relevant Officers.	Executive Council	28 Oct 2009 7 Dec 2009

Subject Matter	Description of Key decision and supporting documents	Officer Contact	Consultation	Decision taker	Date
Shopmobility - Business Case Review	To details proposals to reduce the operating costs of the service and to generate income. Background Papers: none specified.	P Mills, Transport & Supplies Manager Tel: 01527 64252 Extn. 3614 paul.mills@redditchbc.gov.uk	Relevant Officers.	Executive Council	28 Oct 2009 7 Dec 2009
Budget Bids and Preparation Guidelines	To set guidelines for the coming year's budget. Background Papers: none specified.	T Kristunas, Head of Financial, Revenues and Benefits Services Tel: 01527 64252 Extn.3295 teresa.kristunas@redditchbc.gov.uk	Relevant Officers.	Executive Council	28 Oct 2009 7 Dec 2009

Subject Matter	Description of Key decision and supporting documents	Officer Contact	Consultation	Decision taker	Date
Joint Worcestershire Scrutiny into Flooding Task and Finish Group - Recommendations	To consider and approve the recommendations forwarded by the Joint Worcestershire Scrutiny into Flooding Task and Finish Group in February 2009 and any additional suggestions since proposed by relevant Officers from Redditch Borough Council regarding the practical and financial implications of these recommendations for the Council. Background Papers: Joint Worcestershire Scrutiny into Flooding Task and Finish Group Final Report	C Wilson, Operations Manager, Asset Maintenance Tel: 01527 64252 Extn. 3379 clive.wilson@redditchbc.gov.uk	Relevant Officers and a number of drainage partnerships.	Executive Council	28 Oct 2009 7 Dec 2009
Introductory Tenancies	To consider a proposal to introduce Introductory Tenancies. Background Papers: none specified.	E Hopkins, Housing Options Manager Tel: 01527 64252 Extn. 3510 elise.hopkins@redditchbc.gov.uk	Relevant Officers.	Executive Council	28 Oct 2009 7 Dec 2009

Subject Matter	Description of Key decision and supporting documents	Officer Contact	Consultation	Decision taker	Date
West Midlands Biodiversity Pledge	<p>To consider the recommendation that the Council sign up to the West Midlands Biodiversity Pledge.</p> <p>Background Papers: West Midlands Biodiversity Pledge; Local Government Information Unit - Biodiversity Duty - Guidance to Local Authorities; Local Authority Services and Biodiversity - Statutory Obligations; Local Authority signatories.</p>	<p>P Gondris, Greenspace and Biodiversity Officer Tel: 01527 64252 Extn. 3022 peter.gondris@redditchbc.gov.uk</p>	Relevant Officers.	<p>Executive</p> <p>Council</p>	<p>28 Oct 2009</p> <p>7 Dec 2009</p>
Redditch Borough Council Establishment	<p>To consider an up-date on the Council's current establishment and the incidence of vacant posts within individual Directorates.</p> <p>Background Papers: none specified.</p>	<p>T Kristunas, Head of Financial, Revenues and Benefits Services Tel: 01527 64252 Extn.3295 teresa.kristunas@redditchbc.gov.uk</p>	Relevant Officers.	Executive	28 Oct 2009

Subject Matter	Description of Key decision and supporting documents	Officer Contact	Consultation	Decision taker	Date
Equalities Mapping	To consider the findings of the Worcestershire mapping exercise on equalities and communities. Background Papers: none specified	A Heighway, Head of Strategy and Partnerships Tel: 01527 64252 Extn. 3122 angie.heighway@redditchbc.gov.uk	Relevant Officers.	Executive Council	28 Oct 2009 7 Dec 2009
Corporate Plan - Phase 1	To consider the proposed priorities for Redditch Borough Council 2010 – 2013. Background Papers: none specified.	A Heighway, Head of Strategy and Partnerships Tel: 01527 64252 Extn. 3122 angie.heighway@redditchbc.gov.uk	Relevant Officers.	Executive Council	28 Oct 2009 7 Dec 2009
Former Covered Market	To consider options for use of the former covered market. Background Papers: none specified	R Kindon, Property Services Manager Tel: 01527 54252 Extn. 3303 rob.kindon@redditchbc.gov.uk	Kingfisher Centre, Police, Market Traders. Community Safety Partnership.	Executive Council	18 Nov 2009 7 Dec 2009
Private Sector Home Support Service	To consider the introduction of a Home Support Service in the Private Sector. Background Papers: None specified.	L Tompkin, Head of Housing and Community Services Tel: 01527 64252 Extn. 3304 liz.tompkin@redditchbc.gov.uk	Housing Advisory Panel, Borough Tenants Panel, Community Forum.	Executive Council	18 Nov 2009 7 Dec 2009

Subject Matter	Description of Key decision and supporting documents	Officer Contact	Consultation	Decision taker	Date
Audit Service	To consider potential options for future delivery of the Audit Service. Background Papers: none specified.	S Mullins, Head of Legal, Democratic & Property Services Tel: 01527 64252 Extn 3210 sue.mullins@redditchbc.gov.uk	Not applicable.	Executive Council	18 Nov 2009 7 Dec 2009
Church Green Improvements	To consider a report detailing proposed options for improvements to Church Green. Report. Background Papers: none specified	C Walker, Landscape and Countryside Services Manager Tel: 01527 64252 Extn. 3421 carl.walker@redditchbc.gov.uk	Relevant Officers.	Executive Council	18 Nov 2009 7 Dec 2009
Worcestershire Two Tier Programme - Regulatory Services	To consider the business case, produced as part of the Worcestershire Enhanced Two Tier project, regarding moving to a single regulatory service (Environmental Health, Trading Standards and Licensing) for Worcestershire. Background Paper: none specified.	G Revans, Head of Environment Tel: 01527 64252 Extn. 3292 guy.revans@redditchbc.gov.uk	Relevant Officers.	Executive Council	18 Nov 2009 7 Dec 2009

Subject Matter	Description of Key decision and supporting documents	Officer Contact	Consultation	Decision taker	Date
Corporate Sickness Statistics	To consider the current sickness statistics for the Council. Background Papers: none specified.	E Storer, Head of Human Resources and Communications Tel: 01527 64252 Extn. 3294 elaine.storer@redditchbc.gov.uk	Relevant Officers.	Executive	18 Nov 2009
Community Ownership or Management of Assets - Policy and Procedure	To consider the adoption of a policy and procedure for community ownership or management of assets. Background Papers: none specified.	S Mullins, Head of Legal, Democratic and Property Services Tel: 01527 64252 Ext 3210 sue.mullins@redditchbc.gov.uk	Relevant Officers.	Executive Council	18 Nov 2009 7 Dec 2009
Corporate Sickness Statistics	To consider the current sickness statistics for the Council. Background Papers: none specified.	E Storer, Head of Human Resources and Communications Tel: 01527 64252 Extn. 3294 elaine.storer@redditchbc.gov.uk	Relevant Officers.	Executive	18 Nov 2009
Claverdon Close - Options Appraisal	To advise Members of the options available for an area of land in Claverdon Close following requests to purchase it from several parties. Background Papers; none specified.	R Kindon, Property Services Manager Tel: 01527 54252 Extn. 3303 rob.kindon@redditchbc.gov.uk	Relevant Officers.	Executive Council	18 Nov 2009 7 Dec 2009

Subject Matter	Description of Key decision and supporting documents	Officer Contact	Consultation	Decision taker	Date
Office Needs Survey	To endorse the Office Needs Survey which assesses the need to accommodate office requirements in the Town Centre. Report. Background Papers: none specified.	E Baker, Acting Development Plans Manager Tel: 01527 64252 Extn. 3034 emma.baker@redditchbc.gov.uk	Relevant Officers.	Executive Council	9 Dec 2009 1 Feb 2010
Sub-Regional Choice Based Lettings	To consider the Council joining a Sub-Regional Choice Based Lettings Scheme. Report. Background Papers: none specified.	E Hopkins, Housing Options Manager Tel: 01527 64252 Extn. 3510 elise.hopkins@redditchbc.gov.uk	Relevant Officers / Borough Tenants Panel.	Executive Council	9 Dec 2009 1 Feb 2010
Redditch Borough Council Tenant Participation Strategy	To consider the Council's Tenant Participation Strategy report. Report. Background Papers: none specified.	J Bough, Housing Services Manager Tel: 01527 64252 Extn. 3825 jayne.bough@redditchbc.gov.uk	Relevant Officers / BTP / Tenants & Residents' Groups.	Executive Council	9 Dec 2009 1 Feb 2010

Subject Matter	Description of Key decision and supporting documents	Officer Contact	Consultation	Decision taker	Date
Redditch Borough Council Establishment	To consider an up-date on the Council's current establishment and the incidence of vacant posts within individual Directorates. Background Papers: none specified.	T Kristunas, Head of Financial, Revenues and Benefits Services Tel: 01527 64252 Extn.3295 teresa.kristunas@redditchbc.gov.uk	Relevant Officers.	Executive	9 Dec 2009
Corporate Sickness Statistics	To consider the current sickness statistics for the Council. Background Papers: none specified.	E Storer, Head of Human Resources and Communications Tel: 01527 64252 Extn. 3294 elaine.storer@redditchbc.gov.uk	Relevant Officers.	Executive	6 Jan 2010
Polling Stations - Review	To report on the outcome of the annual review of Polling Stations. Report. Background Papers: previous Annual Reports.	S Skinner, Democratic Services Manager Tel: 01527 64252 Extn. 3256 steve.skinner@redditchbc.gov.uk	Councillors / Local Parties / Residents / Community Organisations.	Executive Council	27 Jan 2010 29 Mar 2010
Council Tax Setting	To set the Council Tax for the coming financial year. Background Papers: none specified.	T Kristunas, Head of Financial, Revenues and Benefits Services Tel: 01527 64252 Extn.3295 teresa.kristunas@redditchbc.gov.uk	Relevant Officers only.	Executive Council	22 Feb 2010 22 Feb 2010

Subject Matter	Description of Key decision and supporting documents	Officer Contact	Consultation	Decision taker	Date
Member Role Descriptors	Adoption of changes following review of Role Descriptors. Background Papers: none specified.	S Mullins, Head of Legal, Democratic & Property Services Tel: 01527 64252 Extn 3210 sue.mullins@redditchbc.gov.uk	None specified.	Executive Council	10 Mar 2010 29 Mar 2010
Enforcement Policy	To adopt changes suggested following a review of policy operation. Background Papers: none specified.	C Flanagan, Legal Service Manager Tel: 01527 64252 Extn. 3173 clare.flanagan@redditchbc.gov.uk	None specified.	Executive Council	10 Mar 2010 29 Mar 2010
Shared Electoral Service	Consideration of operation of shared Electoral Service. Background Papers: none specified.	S Mullins, Head of Legal, Democratic and Property Services Tel: 01527 64252 Ext 3210 sue.mullins@redditchbc.gov.uk	None specified.	Executive Council	10 Mar 2010 29 Mar 2010
Overview and Scrutiny Annual Report 2009/10	To receive an Annual Report from the Council's Overview and Scrutiny committee on its work during the previous year and consider any recommendations for the future programmes and amended working methods, if appropriate. Background Papers: Previous Overview and Scrutiny Annual Reports	J Bayley, Overview and Scrutiny Support Officer, H Saunders, Overview & Scrutiny Support Officer Tel: 01527 64252 Extn. 3268, Tel: 01527 64252 Extn.3267 jess.bayley@redditchbc.gov.uk, helen.saunders@redditchbc.gov.uk	Relevant Officers.	Council	19 Apr 2010

Subject Matter	Description of Key decision and supporting documents	Officer Contact	Consultation	Decision taker	Date
Street Naming Policy	To consider a review of the Street Naming Policy. Background Papers: none specified	S Skinner, Democratic Services Manager Tel: 01527 64252 Extn. 3256 steve.skinner@redditchbc.gov.uk	Relevant Officers.	Executive Council	18 Aug 2010 20 Sep 2010
Student Council - Review of Service Level Agreement with the County Council	To consider moving from the current Service Level Agreement to a Partnership arrangement between the Borough Council and County Council in relation to working arrangements for the Redditch Student Council. Report. Background Papers: none specified.	S Skinner, Democratic Services Manager Tel: 01527 64252 Extn. 3256 steve.skinner@redditchbc.gov.uk	Relevant Borough / County Council Officers.	Executive Council	

CUT OFF POINT FOR TO FORWARD PLAN

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Last update: 16th September 2009